



Trainer Certification *for Direct Care Staff*

November 12-13, 2019

Home Health/Hospice Level

8:30 am - 4:30 pm Eastern Both Days

PSA Level

July 17: 8:30 am – 4:30 pm Eastern

July 18: 8:30 am – 12 pm Eastern

IAHHC Conference Room

6320-G Rucker Road, Indianapolis, IN 46220

The Indiana Home & Hospice Care (IHHC) Foundation has developed a train-the-trainer program to provide education for employers to train their employees in a progressive and flexible manner. As a Certified Trainer you can train staff to be a Homemaker/Companion, Personal Care Attendant and/or Home Health/Hospice Aide. The curriculum includes the student text book, *Home Care Direct Staff Training Manual*; an instructor’s manual; and a CD which includes all the lesson plans, activities, handouts and PowerPoint presentations. (Trainer Certification is also applicable in a school setting.)

The workshop includes information on competency assessment, adult learning principles, and state & federal regulations pertaining to training programs. The information presented includes approximately 96 hours of training materials. Materials can also be used for in-service training for current staff.

Course Content: All participants will be certified thru Personal Care Attendant II

Homemaker/Companion

- ◆ Orientation to home care industry
- ◆ Ethical & legal principles including respect for client’s privacy and property
- ◆ Communication
- ◆ Basic client needs
- ◆ Working with different populations
- ◆ Infection control
- ◆ Maintenance of a clean and safe client environment
- ◆ Planning, purchasing and serving food
- ◆ Body mechanic basics
- ◆ Recognizing and responding to emergencies
- ◆ Employee safety

Personal Care Attendant I

- ◆ Observation, reporting and documenting
- ◆ Unique needs of geriatric clients
- ◆ Therapeutic diets
- ◆ Skin care
- ◆ Personal care, hygiene and grooming
- ◆ Safe client transfers and ambulation
- ◆ Intake and output
- ◆ Systems of the body
- ◆ Common diseases

Personal Care Attendant II

- ◆ Unique needs of children
- ◆ Care of dying client and their families
- ◆ Pressure ulcer prevention

Home Health/Hospice Aide Participants from Home Health/Hospice Agencies will also receive the following certification

- ◆ Assisting with client rehabilitation activities
- ◆ Assisting a client in bed
- ◆ Taking and recording vital signs
- ◆ Range of motion
- ◆ Special procedures

Cancellation/No Show Policy There are no refunds 10 days prior to the program date. All refunds will have a \$25 processing fee. **No Shows will be charged the full amount of the program.** If you are unable to attend, you may send a substitute. Please contact the IHHC Foundation Office with the person’s name.

Registration Fee PSA Level: \$350 Home Health/Hospice Level*: \$450

*To teach the Home Health Agency curriculum, the instructor needs to have been an **RN for two years with a minimum of one year in Home Health.**

Hotel Information

Drury Plaza Hotel Indianapolis Carmel- 9625 N Meridian St, Indianapolis, IN 46290

Room Rate
\$119/night

Reservations: Corporate Code- **328511**

You may reserve online [here](#), then enter the above Corporate Code. If you have any issues, please call the IAHHC office and ask for Tori.

Company _____

Address _____

City _____ State _____ Zip Code _____

Telephone _____ Fax _____

Name _____ Email _____

Name _____ Email _____

Method of Payment: Check (payable to **IHHC Foundation**) Visa MasterCard

CC# _____ - _____ - _____ - _____

Security Code _____ Expiration Date _____ / _____ **Amount Due \$** _____

Name on Card _____ Signature _____

Mail: IHHC Foundation, 6320-G Rucker Road, Indianapolis, IN 46220

Register Online: www.iahhc.org

Fax: (317) 775-6674

For more information: (317) 536-1337 or tori@iahhc.org